

Indian Radiological & Imaging Association

IRIA House, C-5 Qutab Institutional Area

New Delhi-110 016

Tel. 011-26965598, 011-41688846

Website: www.iria.in

Email: iria37@gmail.com



Staff duty hours (Monday to Friday) = 10.00 am to 05.00 pm

Saturday= 10.00 am to 02.00 pm

Sunday = off

Gazetted Holidays = off

List of services at IRIA HQ, New Delhi for the members.

Sr. No.	Description of work	Expected time
1.	Membership Enrolment	Two weeks
2.	Address Change	One day
3.	Transfer of Membership	One - two days
4.	Issue of Life Member Certificate	Two weeks
5.	Issue of Duplicate Certificate	Soft copy- one day Hard copy- one to two weeks
6.	Email response	One day
7.	Issue of ID Card	One week
8.	Letter of Reference	One day
9.	Settlement of Bills	One – three weeks
10.	Settlement of bills of CME/IREP	One – three weeks
11.	Guest Room Booking confirmation	One day
12.	Conference Hall/Lounge booking	One day

Dr. O.P. Bansal

Secretary General

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